

**Experienced Part-time Research Manager for BlueUrban project, Jakarta**  
**Terms of Reference (ToR)**

[BlueUrban](#) (**Towards Blue Urbanism for Sea Level Change Adaptation: Global Trajectories and Speculative Futuring in Island Southeast Asia**) is an interdisciplinary project that is funded by the German Science Association (DFG) under the funding line [1889 Regional Sea-level Change and Society](#) (second phase).

The collaborative project is led by Dr. Rapti Siriwardane and Dr. Johannes Herbeck from the and the Leibniz Center for Tropical Marine Research (ZMT) and the Bremen Sustainability Research Center (artec), University of Bremen, respectively. The consortium comprises four university and institutional partners spanning Universitas Indonesia (UI), Ateneo de Manila University, the National University of Singapore and the German Development Institute (DIE), Bonn.

The project manager will be supported and co-supervised by the project Principal Investigators (Dr. R. Siriwardane and Dr. J. Herbeck) and regional research partners at Universitas Indonesia (Bapak Mr. N. Hutasoit and Dr. H.A. Simarmata).

The position will run, from March 1 to December 31, 2022 starting with a three-month trial/probationary period.

ZMT and the University of Bremen are equal-opportunity employers, valuing diversity and inclusion in our hiring practices. Female candidates and those from underrepresented groups are strongly encouraged to apply.

**Eligibility criteria**

We encourage candidates with a minimum of 5 years of experience in coordinating research-related project teams, whether in NGO/civil society, governmental, and/or other academic contexts. Strong candidates with fewer years will be considered on a case-by-case basis.

Tertiary educational background in the following disciplines will be an asset, although not mandatory: Human Geography, Anthropology, Urban Planning, Sociology, English/Comparative Literature, History, Philosophy and/or any related Social Science or Humanities discipline.

Prior experience of community-based / social science-related fieldwork will be highly valued. We welcome candidates' willingness and enthusiasm to build on past experience, learning, and to creatively experiment and take initiative within the project.

We seek candidates with the following strengths and skill sets:

- i) Fluent conversational and writing skills in English and Bahasa Indonesia;
- ii) Prior experience in any kind of social science-related fieldwork (e.g., surveying, desktop research, interviewing, ethnographic methods etc.);
- iii) Community outreach and ability to work independently in identifying and contacting local stakeholders;
- iv) Managerial skills in leading a research team during fieldwork, and in fulfilling other administrative functions (e.g., record keeping, maintaining financial accounts, assisting with invoicing);
- v) Readiness to accompany UI and Bremen-based researchers on jointly planned fieldwork within diverse coastal settlements in Jakarta and beyond;
- vi) Assistance in the translation of interview dialogues into English and Indonesian (where necessary);
- vii) Willingness to arrange and accompany researchers to expert interviews with policymakers and relevant stakeholders at city, national and regional levels;
- viii) Basic fieldwork data entry when needed, and assisting in the compilation of project reports.

On the part of **UI, ZMT and University of Bremen**, the Project Manager:

- i) Will receive additional training required in qualitative-based (ethnographic) fieldwork methods (e.g., research ethics, interviewing techniques, transect walking, working with audio-visual data etc.), by the Bremen-based PIs and Universitas Indonesia faculty on a regular basis via Roundtable discussions and workshops;
- ii) May choose to join the project researchers in co-publishing where relevant;
- iii) Be at all times acknowledged for her/his research and managerial contributions in international publications.

**Remuneration package per RA:**

- Basic salary – **IDR 17,500,000.00 per month (40 hours per week)** on a flexible working schedule, with the possibility of home officing when necessary;
- All **community/field-based research expenses** will additionally be covered by a separate project budget (including transportation, food and accommodation costs).

**Completing contract/termination:**

- The project manager may choose to withdraw from the project whenever s/he wishes with a month's notice in advance.

**To apply:** Please send us your cv, a short cover/motivational letter and scanned copies of any degree certificates by **February 25, 2022** to both email addresses - [rapti.siriwardane@leibniz-zmt.de](mailto:rapti.siriwardane@leibniz-zmt.de) and [johannes.herbeck@uni-bremen.de](mailto:johannes.herbeck@uni-bremen.de).

Shortlisted candidates will be contacted for online interviews via Zoom.

*For further queries, please do not hesitate to contact the project co-leads via the same email addresses.*